COURSE DESCRIPTION CARD - SYLLABUS

Course name
Library Training [S1MiKC1E>SzB]

Course

Field of study
Microelectronics and Digital Communication

Year/Semester
1/1

Area of study (specialization)
–

Profile of study
general academic

Level of study
first-cycle

Course offered in
English

Form of study
full-time

Requirements
compulsory

Number of hours

Lecture
2

Laboratory classes
0

Other
0

Tutorials
0

Projects/seminars
0

Number of credit points

0,00

Coordinators

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Lecturers

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Prerequisites

To start subject Library training student is able to use the computer with the basic software, use the Internet.

Course objective

Providing students with basic information on the organization of the work of the PUT Library and its service offer. Developing students' ability to use information resources of their own library and resources of other libraries in the country and abroad.

Course-related learning outcomes

Knowledge:
A student using library resources knows how the library collections are organized and knows the basic concepts of copyright protection, information security and intellectual property protection.

Skills:
The student is able to independently search for the necessary information materials, can use the online catalog of the PUT Library and other library catalogs, databases and the Internet. K_U01

Social competences:
The student is aware of the creation and existence of national and global library catalogs, databases, repositories, and data collection systems. The student is aware of the responsibility for borrowed library materials. K_K01

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

none

Programme content

1. General information on the functioning of the PUT Library.
2. General information about library collections and their accesibility
3. Online catalogues of Library of Poznan University of Technology.
4. Principles of sharing library collections outside.
5. Principles of sharing books, journals, standards on the spot (Reading-Room).
6. Principles of working interlibrary orders.
7. Services offered by the PUT's Library: collaborative rooms and workstations, workstations for dysfunctional students, lending laptops, tablets.

Course topics

Knowledge of PUT's Library services and policies

Teaching methods

Subject tutorials: multimedia presentation, tour of the PUT Library.

Bibliography

Basic:
PUT Library information system.

Additional:
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Breakdown of average student's workload

	Hours	ECTS
Total workload	2	0,00
Classes requiring direct contact with the teacher	2	0,00
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	0	0,00