

## Information clause

In accordance with article 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (hereinafter referred to as GDPR) we inform that:

1. The Administrator of your personal data is **Poznan University of Technology** located at **Pl. Marii Skłodowskiej - Curie 5, 60-965 Poznan**, e-mail: [biuro.rektora@put.poznan.pl](mailto:biuro.rektora@put.poznan.pl), phone: 61 665 3639.
2. Contact details of the Data Protection Inspector - Piotr Otomański, [iod@put.poznan.pl](mailto:iod@put.poznan.pl).
3. The legal basis for the processing of your personal data is the contract concluded between Poznan University of Technology and the participant of the Erasmus+ programme - article 6 section 1 (b) GDPR.
4. The data will be processed for the implementation and settlement of the mobility for traineeship within the framework of Erasmus+ programme.
5. According to the law in force, personal data will not be transferred to processing entities (**article 28 section 1 GDPR**) – only in justified cases to the bodies authorized under the law.
6. The data will be kept for the period of 5 years from the date of submission of the final report of the project from which your mobility will be financed.
7. You have the right to access, rectify, transfer and when applicable to delete your personal data and the right to limit processing.
8. You have the right to lodge a complaint with the supervisory authority if you consider that the processing of your personal data infringes the provisions of the General Data Protection Regulation (GDPR) of 27th April 2016.
9. Providing your personal data is necessary to effect the contract of participation in the mobility for traineeship within the framework of Erasmus+ programme. Should personal data not be provided, participation in the above-mentioned programme will not be possible.
10. Your data will not be processed in an automated way, including profiling.