



Internship Abroad with Erasmus+

20 march 2025



How can I do an internship with Erasmus+?

1. Find a company
2. Apply for an internship with Erasmus+
3. Sign a financial contract
4. Do your Erasmus+ Internship story
5. Make a settlement





1. Find a company.

Requirements:

- Between 60 – 360 days (up to 180 days with scholarship)
- EU countries (no in Poland)
- Company or Universities

Where can't I go?

- EU institutions
- institutions responsible for the management of EU programs
- Polish diplomatic missions abroad
- My own country





2. Apply for an internship with Erasmus+

- a) Application form
- b) Information clause
- c) Student status confirmation and average of marks
- d) Letter of Intent
- e) Proof of language*
- f) Consent from Dean to do an internship**
- g) Programme of the internship (PhD)
- h) Statement about advisability of exchange (PhD)

Submit all documents to outgoing@put.poznan.pl

* - only if you study in Polish

** - internship overlaps with the class period





3. Sign a financial contract

- a) Insurance
 - i. Accident insurance
 - ii. Third-party insurance
 - iii. Basic insurance
- b) Learning agreement for trainship
- c) Excel file with your data

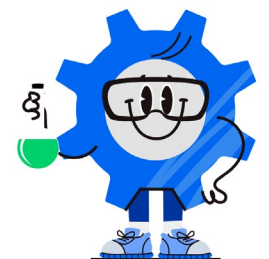


How much funding will I receive?





4. Do your Erasmus+ Internship story





5. Make a settlement

- a) Learning agreement – after the mobility part
- b) Certificate of stay
- c) Report
- d) Contribution of filling the survey





POLITECHNIKA POZNAŃSKA

BE. Konrad Laskowski

INTERNATIONAL RELATIONS
OFFICE

OUTGOING@PUT.POZNAN.PL

BOOST YOUR CV AND JOIN ERASMUS+ PROGRAMME

